

# 2020 Biennial Re-organization Meeting of the Clallam County Democrats

## Saturday, December 19, 2020 at 2PM on Zoom

### **What is a County Re-Organization?**

The Charter of the Washington State Democratic Party and the By-Laws of both the State Party and the Clallam County Democratic Party require that every two years after an even numbered election, Washington State Counties and Legislative Districts elect new officers during a Re-organization meeting of the membership. This is an exciting and re-invigorating time when new leadership can take over to build on the hard work that has gone before and look in new directions.

As you know, because of the COVID Virus we are rightly prohibited from having in-person meetings. Because of this, we will hold a virtual Zoom meeting as we have over the last few months, utilizing the state suggestions during this time. These Special Meeting Rules are based on the WSDCC 2020 Guidance on Local Party Re-Organization (11-6-20) and the By-Laws of Clallam County Democrats (CCD). The CCD Executive Board has approved the processes for this meeting which combine parts of both the options suggested by the state for virtual local party elections, when “a public emergency or natural disaster which makes the holding of an in-person election unlawful or impossible as determined by the WSDCC.”

The only business of this meeting is (the adoption of these rules) and the election of seven officers and nine District Trustees. No amendment to the proposed agenda may be made except by invitation of the Chair.

No business shall be conducted during the Biennial Reorganization Meeting other than that outlined above. To limit distractions and keep the Chat channel open for sending voting links, the Zoom Chat feature should only be used for technical issues and Meeting Business communications and will not be open continually for everyone to use.

### **Who Attends the Meeting?**

All current members of the Clallam County Democrats are invited to join the Reorganization meeting via Zoom on Saturday, December 19<sup>th</sup> at 2:00 PM. Pre-registered members of the CCD will be sent an email with the Zoom connection so that they can vote. Members will be asked to pre-register for the meeting ahead of time in order to facilitate the elections at the meeting.

### **Minimum Technology & Accessibility for Participation**

Participation in this meeting requires that each voting member have the ability to:

- Attend a Zoom meeting (on a computer, tablet or by phone)
- Access multiple electronic ballots using Google ballots, zoom polling and other election methods. During the meeting we will use links provided via Zoom chat or email.

If a member is unable to vote in the meeting for reasons of disability or lack of access to technology, they may request from the current CCD Chair that they be allowed to designate another person to vote on their behalf in the meeting. They must contact the Chair and this must be set-up ahead of time. The member needing voting assistance should still follow along and be in contact with their designee throughout the meeting, so that their designee may

record their vote within the voting window. Voters needing to use this approach ***must designate the person assisting by December 16***. This accessibility accommodation does not constitute a proxy vote.

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## Nomination of Candidates

Any CCD member residing in Clallam County shall be eligible to hold any CCD office.

Any CCD member may nominate themselves or another CCD member for any position.

Nominations shall include the candidate's name, gender, the position (or positions) for which the candidate is running, and the candidate's phone number and email and physical address. Nominations shall be submitted by email to no later than end of day Monday, December 7, 2020. No nominations will be accepted after Monday, December 7, 2020. A Nominating Committee has been appointed by the current CCD chair to facilitate nominations. The Committee will not remove any candidate suggestions for office unless a candidate is not or does not become a member of CCD. No Candidates will be nominated from the floor.

Candidates should state their Gender Identity (male, female, or non-binary) unless they are running for Secretary or Treasurer. The gender identity stated will be the only gender used for that candidate for all position elections for this Reorganization Meeting. Gender balance in elected officers is a state party requirement and is intended to promote diversity and inclusion in party leadership wherever possible.

After the conclusion of the Chair's election, only candidates of a different gender identity, if any are running, are eligible to appear on the ballot for Vice Chair election. If the only candidates for Vice Chair are of the same gender as the newly-elected Chair, balloting shall proceed. Candidates for State Committee Members are required to be of different genders by CCD By-Laws (check this) and RCW 29A.80.030(state) unless there are no nominees of different genders.

Nominees will receive a confirmation of receipt of intention to run from the Chair or her designee within 24 hours of receiving the intention. If a member nominates another person, the Chair of the Nominating Committee must contact that person, and the person shall be included on the ballot only if they agree to serve if elected. An individual may be nominated for multiple positions. If elected to a position, they may simply decline the other nominations as the meeting proceeds. Nominations received for all positions will be publicized on the CCD website. At the Re-Org meeting a candidate may decline a nomination.

Each candidate may submit a written statement of a 300-word maximum and photo to the CCD Nominating Chair via [CCD@clallamcodemocrats.org](mailto:CCD@clallamcodemocrats.org) **no later than December 13, 2020.**  
Statements will be published on the CCD website as soon as possible after they are received.

At the Re-org meeting, candidates shall be given up to four minutes for a live presentation, and may share some of that time with a single supporter. If a candidate wishes to have a supporter speak on their behalf, the name of the supporter must be submitted to the Chair **no later than December 17, 2020.**

## Pre-Registration

To facilitate handling of ballots and ensure proper credentials for voting, all CCD members wishing to vote at the Reorganization Meeting **must PRE-REGISTER to obtain ballot credentials by December 16, 2020.**

Pre-registration will be open from **December 8 – December 16, 2020.** Members are encouraged to pre-register early to confirm membership status and eligibility to vote. Details on the pre-registration process will be published on the CCD website.

## The Officers of Clallam County Democrats and Who elects them

OPEN POSITIONS	WHO GETS TO VOTE?
<ul style="list-style-type: none"><li>Chair and Vice-Chair (<i>of different genders*</i>)</li><li>State Committee Reps (<i>two of different genders</i>)</li></ul>	2020-2022 Elected Precinct Committee Officers present at meeting (no proxies)
<ul style="list-style-type: none"><li>Corresponding Secretary</li><li>Recording Secretary</li><li>Treasurer</li></ul>	All current CCD members present at meeting
<ul style="list-style-type: none"><li>Three District 1 Representatives (<i>Two of different genders</i>)</li></ul>	All current CCD members present at meeting who reside in <b>District 1</b>
<ul style="list-style-type: none"><li>Three District 2 Representatives (<i>Two of different genders</i>)</li></ul>	All current CCD members present at meeting who reside in <b>District 2</b>
<ul style="list-style-type: none"><li>Three District 3 Representatives (<i>Two of different genders</i>)</li></ul>	All current CCD members present at meeting who reside in <b>District 3</b>

\*Definition of genders: Male, Female and Non-Binary

Under the charter and by state statute, as well as CCD By-Laws, only duly elected PCOs elected **for the 2020-2022 term and present at the meeting may vote for Chair, Vice Chair, and two State Committee Representatives.** Per CCD Bylaws, a quorum of 10 (25%) of PCOs is required for these elections. No proxies are allowed.

For Membership votes a **quorum of 15 members** is required.

### **Election of Chair and Vice Chair**

After the conclusion of the Chair's election, only candidates of a different gender identity, if any are running, are eligible to appear on the ballot for Vice Chair election. If the only candidates for Vice Chair are of the same gender as the newly-elected Chair, balloting shall proceed.

### **Election of State Committee Representatives**

Elections for both State Committee Representatives must be conducted simultaneously. All candidates for State Committee Representative will be listed on the ballot for position 1. Once you have voted for a candidate for position 1, the ballot for position 2 will be displayed, which will include only candidates of a different gender than the candidate chosen for position 1. This process ensures voters select exactly two candidates-of different genders. If the only candidates for State Committee Representative are of the same gender, balloting shall proceed.

### **Election of Corresponding Secretary, Recording Secretary and Treasurer+**

The Recording Secretary, the Corresponding Secretary and the Treasurer shall each be elected by all eligible JCD members present at the meeting.

### **Election of District Trustees**

Three District Representatives of at least two different genders shall be elected for each of the three Clallam County Commissioner Districts. If the only candidates for a District's Trustees are of the same gender, balloting shall proceed. All CCD members eligible to vote and present at the meeting who reside in a District may vote for that district's Trustees. For purposes of voting, district residency is determined by WA State voter registration as of November 15, 2020.

## **Voting Process Details**

The beginning of the voting period for each position will be announced by the Chair when the speeches for that position conclude. The voting period is 10 minutes. The Chair may extend the time if necessary. The Chair will announce the end of the voting period.

### **Determining Majority**

If only one person is nominated for any position, the Chair shall announce that they have been duly elected.

A majority (greater than 50%) is required for election for all positions.

For State Committee or District Reps where two positions are being elected simultaneously, if only one candidate achieves a majority on the first ballot, the remaining eligible candidates will appear on a subsequent ballot.

### **Tally Committee, Observers and Auditing**

A Tally Committee designated by the current Chair shall create and compile the ballot for all positions. PCOs will use a Unique Voter Identification when voting.

The Tally Committee shall consist of at least two tally clerks and two tally observers. When voting is complete, the observers will confirm the results, and the Tally Committee will report results to the presiding Chair for announcement to the meeting.

A record of the ballots and election results will be retained for a period of three months.

## **Clallam County By-Laws**

### **ARTICLE XIII - Biennial Reorganization Meeting**

1. The biennial reorganization meeting of the Clallam County Democratic (CCD) Party shall be held no later than the second Saturday in January, following even-numbered year elections, to elect officers to serve for the subsequent two years and to transact such other business as may come before the meeting. All contested elections shall be conducted by secret ballot. No proxy voting will be allowed.
2. Any CCD member may nominate candidates for any officer position from the floor during the meeting.
3. The outgoing Chair shall appoint a Recording Secretary for this meeting.
4. The meeting shall be chaired by the sitting Chair until the election of a Chair Pro Tem, who shall preside until the election of officers has been concluded.
5. The Chair, Vice Chair, State Committeeman and State Committeewoman shall be elected by vote of the PCOs elected at the immediately preceding even-year elections, in compliance with RCW 29A80.020 and 030. The quorum requirement shall be the same as for regular meetings.
6. The Recording Secretary, Treasurer and Corresponding Secretary shall be elected by vote of all CCD members present and voting.
7. Commissioner District Trustees shall be elected by District caucuses, to be held during the biennial reorganization voting. Each District caucus shall consist of all CCD members who reside in that District and who are present and voting.

### **ARTICLE VI - Meetings**

- B. ... Fifteen (15) members shall constitute a quorum, except that, an action requiring PCO status to vote shall require no fewer than 10 of those PCOs qualified to vote.